

Personnel and Finance Committee Meeting
April 30, 2019
5:15 p.m.

The Personnel and Finance Committee met on April 25, 2019 at 5:15 p.m. in the Board Room of City Hall.

Members Present: Wesley Bolin, Rose Elder, Danny Hudspeth, Monty McCuiston, Dan Miller, Pat Seiber

Members Absent: None

Other Council Present: Linda Cherry, John Mark Roberts, Alice Rouse, Terry Strieter

Staff Present: Mayor Rogers, Dannetta Clayton, Tom Kutcher, Jeff Liles, Cathy Morris, Jim Osborne, Eric Pologruto, Kim Wyatt

Chair Hudspeth called the meeting to order at 5:15p.m. Chair Hudspeth stated one item was on the agenda, to look over the budget and pass on to Council.

Mayor Rogers stated he tried to make everyone aware of what was in the budget and it's up to the Committee to increase, decrease or delete items so a first reading of the budget can take place on May 9, 2019.

Kim Wyatt gave everyone a copy of the draft budget, a detailed sheet of debt, and a sheet of general fund principal payments.

The Mayor shared with the Committee the General Fund Budget and spoke about the following items:

- Revenues (page 1)
- Local Allocations (page 4)
 - Tourism Commission – Mayor stated it is mandated by Law that the room tax goes to them.
 - Park – Mayor recommends upping the allocation from \$168,500 to \$200,000. He stated it was suggested for part of the allocation to be for the operations of the Park and part of the allocation for capital projects. Dr. Miller suggested \$175,000 for operations and \$25,000 for capital projects. Mayor Rogers stated he would meet with the Park to discuss with them.
 - Transit Authority – Mayor stated the allocation is not changed.
 - Murray Main Street – Mayor stated the allocation is not changed. Linda Cherry shared her concerns of the amount that is allocated to Murray Main St. The Committee has a brief discussion. **Ms. Elder made a motion to decrease the local allocation to Murray Main Street from \$25,000 to \$15,000; seconded by Mr. McCuiston.** Chair Hudspeth asked the Committee to vote by a show of hands. **Ayes:** Ms. Elder, Mr. McCuiston, Ms. Seiber – **Nays:** Mr. Bolin, Dr.

Miller. Chair Hudspeth stated he would vote no but the vote can go to full Council for a vote.

- Airport – Mayor stated the allocation is not changed
 - Animal Shelter – Mayor Rogers added an allocation of \$12,500
- Special Fun Expenditures (page 4)
 - Money added for Utility relocations
 - Money added for Downtown 50/50 match incentive
 - Money added for EDC incentive program
 - Money added for Beautification Committee
- General Fund Restrictive Funds (page 17)
 - Fire Department Fleet and Equipment Replace Plan - \$100,000
 - Fire Department Future Construction - \$300,000
 - BUILD Grant Match - \$200,000
 - Potential Land Acquisition - \$50,000
- Administration (page 5)
 - The salary change is because salaries were paid out of another budget but no salary increases.
 - Very little change in expenses
 - Capital expenditures - \$149,600 for software which will phased in over a couple of years
 - \$46,000 added for IT equipment
- Planning Department (page 6)
 - Salary change because it was paid out of another budget
- Police Department (page 7)
 - Replacement of vehicles on a 3 year rotation – 1/3 of cost in this budget
 - New tasers and radios
- Fire Department (page 8)
 - Increase in Salaries
- Street Department
 - Very little change
- Summary of General Fund (page 10)
 - Total receipts \$16,510,414
- Municipal Aid Tax Program (page 11)
 - \$50,000 sidewalk construction
 - \$200,000 street paving
- Cemetery Fund (page 13)
 - Very little change
- E911 Emergency Program (page 14)
 - Very little change
- Alcohol Beverage Control Program (page 15)
 - Recommending similar amount of revenue
- Court Awards
 - Very little change

Kim Wyatt shared the Utility Budget and spoke about the following items:

Ms. Wyatt stated the Directors were told to hold the line as much as possible this year and to also balance overtime because the pension cost is still a concern.

- Natural Gas Department (page 18)
 - Very little change
 - Gas revenues fluctuate due to weather
 - Capital Items (page 19) Roll Forward and New Capital Expenditures
 - Line item 13 is the new ERP software
 - Line item 14 is new IT equipment
 - Dr. Miller asked if gas could be extended to the Wilson Farm on HWY. 121 S. Ms. Wyatt stated the process is to calculate the cost to extend, estimate average of gas that would be used, and determine how many years it would take to pay off. Mayor Rogers stated we will get the information.
- Water & Wastewater Department (page 20)
 - Operating revenue not a lot of change
 - Principal Loan Payments (page 21). Mayor Rogers recommends the 2003 KADD loan be paid off early.
 - Capital Items (page 22) Roll Forward and New Capital Expenditures
 - Electrical upgrade Project Construction in the amount of \$1,250,000 is one of a two year allocation
 - There are several water line and main replacements
- Sanitation and Transfer Station (page 23 and Page 24)
 - Very little change

The Committee had a discussion regarding recycling.

- Capital Items (page 25) Roll Forward and New Capital Expenditures
- The Overhead heaters and air compressor will be in the central garage which is inside the sanitation building
- Central Garage (page 26)
 - Very little change
 - Two Capital request (page 27)
- Storm Water (page 28)
 - Very little change
 - Capital Expenditures (page 29)

Mayor Rogers stated he did not include anything for salary and the Committee will need to decide what to do. He stated beside salary employees, most of the other employees have the opportunity to receive training and then receive a salary increase. The Committee had a brief discussion regarding salary and different ways it could be handled. Ms. Morris stated money given to employees has to be justifiable for the public good and one time bonuses is not allowed per statutes.

Mr. Bolin stated if a solution doesn't happen for the alternative payment to employees that the issue is taken back up in the fall.

Dr. Miller moved to present the draft budget to the Council on May 9, 2019; seconded by Mr. Bolin. All members present voted Aye.

The meeting adjourned at 6:32 p.m.